

# West Region

May Webinar Series



# Agenda Items

- Pre Tournament Prep/Enrollment
- Affidavit
- Residency Docs
- Waiver Cases
- Protest Line
- New Rules
- Tournament Schedules
- Tournament Resources

# Pre-Tournament Prep

- Only the President, VP, Secretary or Treasurer can enroll in tournament.
- Make sure officer information is up-to-date in Data Center.
- Review all boundary maps online. If inaccurate: League-DA-Regional office.
- Make sure your chartered divisions are accurate for Regulars Season - this will effect tournament registration.
- Pay balance by June 1. Any outstanding fees need to be paid before league can enroll. RS balance (Charter and Insurance fees), NOTE: **tournament teams do not count towards balance.**
- Tournament combined teams: complete RS combinations/interleague before requesting tournament combinations. **Deadline: JUNE 1.**
- **Watch: Pre-Tournament Data Center Checklist:**  
<https://www.littleleague.org/university/articles/in-season-completing-your-pre-tournament-data-center-checklist/>



# June 1

- Need approved map, all waivers, regular season combined teams, interleague play requests, tournament combination requests. **MUST BE SUBMITTED and REVIEWED prior to JUNE 1.**

Questions to ask your leagues:

- *Are you chartered?*
- *Have you reviewed your boundary map?*
- *Have you paid off your regular season balance?*
- *Are all RS combination/interleague approved?*
- *Are you enrolled in tournament?*
- *Were you approved for tournament combinations?*

# Tournament Affidavit:

Tournament Affidavit FAQ: Available June 1.

<https://www.littleleague.org/tournament-resources/tournament-affidavit-faq/>

FAQ: will cover the following:

- General Affidavit Questions
- Completing your Affidavit
- Printing your Affidavit



# Tournament Binder

## Managers must carry:

- Completed and signed Tournament Affidavit.
- Eligibility waivers.
- Completed and signed Tournament Verification form for each player.
- Residency documents dated between: Feb 1, 2018 - Feb 1, 2019.
- School Enrollment form or School Proof document dated prior to October 1, 2018.
- League Boundary Map with players plotted by residency or school attendance.
- Recommend: Medical release forms.



# Birth Certificate

## Birth Certificates:

- Verified by the League President and District Administrator. Neither the original or a copy of the Birth Certificate is needed for the affidavit. Please hand back to the parent after verification.

# Residency Documents



## Group One

1. Driver's License
2. School records
3. Vehicle records (i.e., registration, lease, etc.)
4. Employment records
5. Insurance documents



## Group Two

1. Welfare/child care records
2. Federal records (i.e., Federal Tax, Social Security, etc.)
3. State records
4. Local (municipal) records
5. Support payment records
6. Homeowner or tenant records
7. Military records



## Group Three

1. Voter's Registration
2. Utility bills (i.e., gas, electric, water/sewer, phone, mobile phone, heating, waste disposal)
3. Financial Records (loan, credit, investments, etc.)
4. Medical records
5. Internet, cable, or satellite records



# Residency Documents

- Residence shall be established and supported by documents containing the full residence which includes parent(s) or guardian(s) name, street address, city, state and zip code information, dated or in force between February 1, 2018 (previous year) and February 1, 2019 (current year).

# School Documents

School attendance shall be established and supported by a document indicating enrollment for the current academic year, dated prior to October 1, 2018, and with the physical location of the school.

**1. Official/Certified School enrollment record dated prior to October 1, 2018**

**2. A Little League-issued school attendance form completed by the principal, assistant principal, or administrator authorized to sign on behalf of the school**

# DA Review

- District Administrator must review affidavit and all supporting documents prior to start of play for each tournament team.
- District Administrator is permitted to use district officials to assist in the review.
- DA or designee initial in District Approved box for each player.

# Security

- No unauthorized individual may view the document or player documentation.
- No opposing team, including league officials, may request to view any part of the document or corresponding documentation.
- The affidavit, when submitted by team manager for each game, shall be stored in a safe and secure location.
  - Attempt to reduce eyes exposed to document.

# Tournament Waivers

*Examples of cases Region sees at  
Tournament time and how to process...*



# Tournament Waivers

## Post 10-1-18 school enrollment form

- **Information needed:** copy of a completed school enrollment form; letter of request from the league and parents; reason for the timing of entering school (job, family health, etc.); when did the child begin playing in the league; number of games on regular season schedule; how many regular season games did he/she play and DA input.
- Please remind the president that this should always be processed when the child registers in the league.
- Depending on the situation, additional information may be needed before it goes to the Charter Committee.

# Tournament Waivers

## Post 2-1-19 residency move

- **Information needed:** letter of request from the league and parents; when did the family move and the reason (job, family health, etc.); three proofs of residency from the three groups in the rule book as close to 2-1-19 as possible; at least one proof of residency from former residence as close to 2-1-19 as possible; when did the child begin playing in the league; number of games on regular season schedule; how many regular season games did he/she play; and DA input.
- Please remind the president that this should always be processed when the child registers in the league.
- Depending on the situation, additional information may be needed before it goes to the Charter Committee.

# Tournament Waivers

## 12-game regular season schedule

- ALL leagues must play, at a minimum, a 12-game regular season (Senior League is 10 games) prior to the first game in their respective tournament. Forfeited games do not count (page 126 in BB rule book & page 119 in SB rule book).
- A request to play less games than what is mandated in the rule book would have to be an extenuating situation. No guarantee for approval.
- **Information needed:** letter of request from the league with the reasons; copy of the schedule & games played; and DA input.
- Depending on the situation, additional information may be needed before it goes to the Charter Committee.



# Tournament Waivers

## District Staff and Presidents as Managers/Coaches

- District staff aren't permitted to manage/coach a tournament team. If a waiver is requested, they must have signatures from all other eligible managers/coaches from the level of play in which they would be coaching/managing, and support from the DA. **NOTE:** Individual would need to relinquish all district duties during the tournament.
- **NOTE:** Eligible tournament managers/coaches for each division is listed on page 125 in the BB rule book & page 118 in the SB rule book. Per number of teams in the data center, these are the signatures required.
- League presidents may be eligible for selection by the local league Board of Directors to coach/manage with written approval from their respective DA provided they are eligible and coached during the regular season.  
**NOTE:** This waiver does not come to Region.
- Depending on the situation, additional information may be needed before it goes to the Charter Committee.



# Tournament Waivers

## Other Manager/Coaching Scenarios

- Managers & Coaches from other divisions - Example: If the Junior team is short a coach, a manager or coach in another division could be asked. However, signatures from all eligible managers/coaches in the Junior division need to be collected stating that they can't or don't want to help oversee this tournament team.
- **Needed information:** letter of request with brief reasons from the president, and DA input.
- Depending on the situation, additional information may be needed before it goes to the Charter Committee.
- **NOTE:** Eligible tournament managers/coaches for each division is listed on page 125 in the BB rule book & page 118 in the SB rule book. Per number of teams in the data center, these are the signatures required.

# Tournament Waivers

## Other Manager/Coaching Scenarios

- Non-Regular Season Coach – Information needed: letter of request from the league president with brief reasons. Background check? Any past experience in the league and when? Reason for not volunteering this season? Signatures from all eligible managers/coaches in that division of play stating that they can't or don't want to help oversee this tournament team.
- Depending on the situation, additional information may be needed before it goes to the Charter Committee.
- **NOTE**: Eligible tournament managers/coaches for each division is listed on page 125 in the BB rule book & page 118 in the SB rule book. Per number of teams in the data center, these are the signatures required.

# Tournament Waivers

## Selection of Fields

- Must have an approved ASAP safety plan.
- All fields must meet LL specifications (page 131 in the BB rule book and pages 123-124 in the SB rule book). Anything outside of this is a waiver.  
**Information needed:** letter of request from the host president with field specifications, tournament dates, etc.; DA input, including field availability elsewhere; signatures from all participating DA's supporting the field in question.
- Depending on the situation, additional information may be needed before it goes to the Charter Committee.

# Tournament Waivers

## Portable Mounds

- Request needed for the Section tournament and above.
- **Information needed:** letter of request from the DA with brief reasons; type of portable mound, specs and model number; date of tournament; number of games to be played on this field; any other field to use?; signatures from the participating DA's supporting the portable mound
- Depending on the situation, additional information may be needed before it goes to the Charter Committee.

# Tournament Chain of Command



Once the Tournament season starts, authority is vested solely in the Tournament Committee in Williamsport.

Revocation of tournament privileges or forfeiture of a tournament game may be decided only by the Tournament Committee in Williamsport.

# Tournament Protests

- Each manager has the right and ability to make a protest...
  - *Violation of Interpretation of the Playing Rule*
  - *Use of Ineligible Pitcher*
  - *Use of Ineligible Player*
  - *Violation of Mandatory Play*
- The manager making the protest has the right to take the protest to the authority (Tournament Committee).
- Decision of the Tournament Committee is final and binding.

# Protest Example

When a manager claims that a decision is in violation of the playing rules, the following steps must be followed:

1. Formal verbal protest must be made to Umpire-in-Chief before next pitch or play.
2. Umpire-in-Chief to call conference with umpires.
3. If unresolved, must consult with Tournament Director or District Administrator.
4. If still unresolved, a call must be made to the Protest line.
5. Region must call the Tournament Committee for a decision.
6. The decision of the Tournament Committee shall be final and binding.



Situation	Necessary Info	Tournament Committee?	Standard Penalty
No Show Forfeit	<ul style="list-style-type: none"> <li>- Has any one heard from the no show team?</li> <li>- Was there a recent schedule/location change?</li> </ul>	Yes	N/A
Advance Forfeit	Something in writing from a coach or league official saying the team will not be at the game.	Yes	N/A
Forfeits (other)	Situation that resulted in too few players.	Yes	N/A
Mandatory Play	<ul style="list-style-type: none"> <li>- How many players present at start of game?</li> <li>- Name/number of player(s) who did not meet mandatory play.</li> <li>- Scenario (how much did they play). Manager's first offense?</li> </ul>	Yes	Removal of the team's manager, without replacement, for the remainder of the International Tournament
Ineligible Pitcher	<ul style="list-style-type: none"> <li>- What happened? (i.e. exceeded max pitch count, wasn't eligible to start, etc.)</li> </ul>	Yes	Manager is suspended 2 games (if first offense)
Player Eligibility	Documentation supporting claims of ineligibility.	Yes	Varies
Playing Rule	Make sure you have all of the information before calling. Have UIC available, if necessary.	Yes	Varies

# Mandatory Play

Every eligible player must meet Mandatory Play

- ELIGIBLE: Determined at plate meeting
- 13 or more: Requires one at bat
- 12 or fewer: One at bat and 6 CONSECUTIVE Defensive outs
- Game shortened exception

Manager remains solely responsible!

# Mandatory Play

- Number of players set at the plate meeting
- Before the top of the 4<sup>th</sup> inning (5<sup>th</sup> Int/Jrs)
  - plate umpire will call managers together
    - Jointly review status of MPR
    - Concur on actions needed to meet MPR

Manager's failure to ensure MPR: immediate call to protest line at Western Region, which will make ruling and, as needed, confer with WP; ejection/permanent removal from the Tournament for non-compliance may result

# Less than 12 players

- Restricts the number of adults in the dugout or on the field to one manager and one coach when a tournament team has 11 or fewer eligible players at the game site at the start of the game. See page 125.
- 11 players or less = two adults in the dugout. Adults must be listed on the affidavit, 1 manager, 1 coach.

# Baseball Tournament Start Dates

## Baseball Tournament state dates:

- 8-10 YO: June 22
- 9-11 YO: June 22
- Little League: June 22
- Intermediate: June 15
- Junior: June 15
- Senior: June 15

# Softball Tournament Start Dates

Softball Tournament start dates:

- 8-10 YO: June 15
- 9-11 YO: June 15
- Little League: June 15
- Junior: June 15
- Senior: June 15

# Regional Tournament Dates

## Regional Baseball Tournaments:

LLB: August 4-10: San Bernardino, CA (Regional Facility)  
Intermediate: July 17-25, Nogales, AZ (AZ-8)  
Junior: July 26-Aug 3, San Jose, CA (CA-12)  
Senior: July 18-24, Sacramento, CA (CA-5)

## Regional Softball Tournaments:

LLS: July 20-26: San Bernardino, CA (Regional Facility)  
Junior: July 17-25: Tucson, AZ (AZ-5)  
Senior: July 18-23: Missoula, MT (MT-2)



# Questions?

Do you still have questions about tournament?

*Tournament Resources:*

<https://www.littleleague.org/tournament-resources/>

*Tournament FAQs:*

<https://www.littleleague.org/tournament-resources/tournament-faqs/>

*Tournament Affidavit FAQs:*

<https://www.littleleague.org/tournament-resources/tournament-affidavit-faq/>

