

District 9 Policy #3 – District & Host League Tournament Responsibility

The District policy for responsibility of conducting any District Tournament hosted by District 9 shall be as outlined in the following paragraphs. The District will always be responsible for setting the dates of the tournament and developing/publishing the tournament bracket.

The District will host a meeting approximately one (1) month before tournaments start at the request of the HOSTING LEAGUE. The reason for this meeting is to brief all League personnel that will be involved in the tournament as to their duties. It will cover scorekeeping, announcing, field prep, field maintenance, and having volunteers available to help during the tournament as well as other items that may be pertinent.

The Host League will be responsible for the following:

- A. A location/facility for the game scorekeeper to utilize for each game.
- B. An announcing system for the game announcer to use for each game.
- C. Operation and staffing for any concession stand at the Tournament.
- D. Parking and traffic control.
- E. Emergency medical aid. Must have normal first aid provisions at the field and a plan for emergency medical aid including a means of contacting an aide car.
- F. Pass-the-hat personnel or 50/50 raffle ticket sellers and the tickets to sell if the League is going to do either of these events.
- G. The tournament field. Have the field in tournament shape to include:
 - 1. Field dug and lined for the first game of each day.
 - 2. Hand rake the field and reline it as required on multiple game days.
 - 3. Grass edged along fences.
 - 4. Adequate padding on the backstop to "deaden" it.
 - 5. Fence/rope off playing field for crowd control.
 - 6. A dark background for the batters eye in center field.
 - 7. Providing "Break Away Bases"
- H. League officials present to help in crowd control if required and to retrieve all foul balls.
- I. A public address system that can be used for player introduction and for "on the field" welcoming comments.
- J. All expenses associated with obtaining the playing fields for this tournament.
- K. Power available to run a silk screen machine for the District provided T-Shirt guy/gal on the days they are at the tournament.
- L. A place for a District provided photographer to set up a sales booth.

District 9 will be responsible for the following:

- A. All game balls.
- B. All tournament pins.
- C. Tournament Champions flag.
- D. All awards (if awards are to be presented).
- E. All umpires for the tournament.
- F. Complete administrative control and conduct of the tournament in accordance with the current year Little League Rule Book.
- G. Validation of the tournament rosters.
- H. Complete responsibility for the tournament program.
- I. Coordination with/for tournament T-Shirt vendors
- J. Coordination with/for tournament photography vendors

The normal financial agreements for the District run tournaments will apply. They are:

- A. All pass-the-hat, admission and/or 50/50 monies will be retained by the Host League if the Host League conducts such fundraiser. If another group conducts this fundraiser, then the financial arrangements will be between the Host League and this group.
- B. All concession stand monies will be retained by the Host League.
- C. All monies received from pin sales/souvenir sales/photography sales/Program sales/T-shirt sales sold by District staff or vendors will be retained by District 9.
- D. Host League is responsible for any expenses associated with Host League tournament helpers/committee recognition.

The Tournament Director will always be the District Administrator and the Assistant Tournament Director will be a District Staff person assigned by the District. The tournament Treasurer will always be the District Treasurer. The tournament Umpire Consultant will always be assigned by the District.

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